

VGJ-SLV

Veterans Green Jobs – San Luis Valley

1825 State Ave. # 24
Alamosa CO 81101
Phone: 719-587-9492 • Fax: 719-587-9497

INVITATION TO BID

INSTALLATION WOOD STOVES

July 1, 2011 – June 30, 2012

About Us

Veterans Green Jobs is a nonprofit organization, and our mission is to connect military veterans with meaningful employment opportunities that serve our communities and environment. We focus on helping vets find career opportunities in stable economic sectors related to environmental restoration, preservation and sustainability; clean and renewable energy; and energy efficiency and conservation.

- VGJ-SLV is requesting bids for wood stoves and their installation. VGJ-SLV desires to contract with one or more firms to provide and install wood stoves for VGJ-SLV Weatherization Program for the period of July 1, 2011- June 30, 2012 one (1) year. The range and scope of work will vary; the number of units is unknown, but is anticipated to be 50 or less.
- Contractor is to furnish all labor, materials, insurance, and supervision, *and building permit if necessary*, to perform the required stove installation. Contractor is to warrant all materials and workmanship for one year.
- All work must be performed in accordance with the Colorado GEO Weatherization Program Field Standards 2009/2010 Edition. All procedures must be followed, and all jobs that do not meet these standards may result in contractor returning to job to perform the work properly, solely at the contractor's expense. Contractor(s) winning the contract award(s) agree(s) to attend GEO/VGJ-SLV training as a condition of the contract. The expense of this training must be borne solely by the Contractor; no training or training moneys will be provided by VGJ-SLV.
- More information about the Weatherization Program and program requirements can be found at www.colorado.gov/energy for general information, and for example at www.colorado.gov/energy/index.php?/residential/partner-agency-resources/ for specific program requirements such as the GEO ESP Field Standards. Information about the Weatherization Assistance Program (WAP) can be found at <http://www.waptac.org/>. Videos showing several of the techniques in use throughout Colorado can be seen at www.waptac.org/sp.asp?id=9088 by viewing the Colorado section.
- All contractors must be licensed and insured. Building permits must be obtained where applicable. If the municipality or county where the job is located requires a contractor's license and/or a building permit, VGJ-SLV will reimburse the contractor for the permit fee but not for the Contractor's License. A copy of the building permit fee receipt, clearly showing that the charge is for a permit not a license, must accompany all reimbursement requests. Permit reimbursements will be limited to the actual cost of the permit; administrative fees, handling fees, or any other charges will not be reimbursed.
- VGJ-SLV reserves the right to negotiate these proposals, to waive any informalities or irregularities therein, to reject any or all bids, to make multiple awards, and to accept any proposal or portions thereof deemed desirable. VGJ-SLV reserves the right to make this procurement a multi-year procurement. All invoices submitted by the 10th of the month will be paid no later than the 10th of the following month (Net 30 terms), subject to favorable inspection of the work by VGJ-SLV.
- An appeals process is available. All appeals must be in writing and addressed to: VGJ-SLV Executive Director, 1825 State Ave. # 24, Alamosa CO 81101. Appeals must be made within 15 days of VGJ-SLV

decision being appealed. The VGJ-SLV Executive Director will issue a decision in written form within 30 days; all appeal decisions made by the Executive Director will be final.

- Davis-Bacon provisions apply to the Weatherization Program.
- In accordance with Title 8, Colorado Revised Statutes, Article 17.5, your company's authorized signature below indicates that "As a prospective contractor for the above-mentioned bid, I (we) do hereby certify that, as of the date of this certification, I (we) do not knowingly employ or contract with an illegal alien."

All wood stoves proposed for installation under this Invitation to Bid shall meet NFPA 211-2000 / ANSI A52.1.

Questions? Please call "Charlie Sanchez" or "Rae Venturi" at (719) 587-9492.

******* ALL BIDS MUST BE RECEIVED BY JUNE 15, 2011 *******

SIGNATURE AND TRANSMITTAL PAGE

THIS BIDDING PROCESS IS FOR A 6-COUNTY AREA COVERING THE SAN LUIS VALLEY. : Alamosa, Conejos, Costilla, Mineral, Rio Grande and Saguache.

The information below represents the offeror's prices and proposal for residential stove sales and installation services to be provided to Weatherization Program VGJ-SLV. My signature certifies that these prices and proposals are accurate and complete in all respects.

Company Name	Company Mailing Address
Authorized Signature	Date
Authorized Signer (please print)	Title
Company Telephone Number	Company email address

Contractor shall furnish all labor and materials to properly and safely install a wood stove in homes as identified by the VGJ-SLV Weatherization Program. Upon being informed by VGJ-SLV of the possible inclusion of a home for a wood stove installation, Contractor shall visit the home to determine the feasibility of a wood stove installation. If said installation is feasible, Contractor shall furnish a wood stove, all ancillary products and materials necessary for a proper installation, labor, supervision, insurance, and building permit if necessary. Contractor agrees to contact the client and make the initial and all follow up appointments, to obtain and pay for a permit if necessary prior to the actual installation, and to complete the work listed on the Purchase Order and submit invoices according to the terms of the Purchase Order, within **twenty (20) working days** of the date that the purchase order is issued by VGJ-SLV

PRICING:	Materials Cost for each installation:	Labor Cost for each installation	TOTAL INSTALLED COST FOR EACH INSTALLATION
Stove (1,500 sq. ft)	\$ _____	\$ _____	\$ _____
Chimney Liners	\$ _____	\$ _____	\$ _____
Triple Wall Kits	\$ _____	\$ _____	\$ _____
Single Wall	\$ _____	\$ _____	\$ _____
Double Wall	\$ _____	\$ _____	\$ _____

PRODUCT LITERATURE: Please include product literature for all wood stoves offered through this bid.

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